

Houghton Academy

9790 Thayer Street, Houghton, NY 14744 (585) 567-8115; fax: (585) 567-8048 E-Mail: Admissions@HoughtonAcademy.org Website: www.houghtonacademy.org

Application for Admission Boarding Student

Application Checklist:

All of the following items must be returned before your admission can be finalized. We are equipped to receive your application on paper, via fax, email, or online. An interview is required; a phone/video interview may suffice in some situations.

- Applicant Information Pages
- Applicant Essays
- o English Teacher Reference
- Math Teacher Reference
- Character Reference

Recommendations may be sent directly from your references, or you may gather them and return the complete set all together. You may use the attached reference forms **or** your references can write a letter on your behalf.

- Preliminary Medical Screening Page
- Transcripts

Transcripts for all high school courses will be required. Please provide a translation of any documents not written in English.

Test Scores

If you are applying for admission to grade 11 or grade 12, you MUST include a standardized test score. Any of the following are acceptable: achievement tests (Stanford, California, etc.); Secondary School Admission Test (SSAT); National Educational Development Test (NEDT); SAT; ACT; Secondary Level Assessment Test of English (iTEP-SLATE); or the Test of English as a Foreign Language (TOEFL, TOEFL iBT, TOEFL Jr.). The TOEFL is the preferred test. Other tests may suffice. We do not have a cut-off for test scores. We review your entire application, which includes your grades and teacher recommendations.

If you are applying for admission to grade 9 or grade 10, we can evaluate your application without any standardized test scores, but we strongly recommend that you submit one.

If you are applying for admission to grade 7 or 8, and have not taken any standardized tests in school, we may administer an admissions test to you.

Photo

We must receive your **complete** application by the application deadline. All applications will then be reviewed by our admissions committee. We will notify all applicants by the Notification of Admissions Decisions date. Application deadline and notification dates can be found on our website. Your approved application does not bind you to attend, nor does it guarantee a place for you.

Houghton Academy does not discriminate on the basis of gender, race, color, or national or ethnic origin in the administration of its educational policies, admissions policies, hiring policies, scholarship or loan programs, or athletic or other school-administered programs.



APPLICANT INFORMATION

FAMILY NAME	First Name	Middle Name	Preferred Name or Nickname
Home Address		Home Address (continued	1)
City	State/Province	Country	Zip/Postal Code
Home Telephone (include country, cit	ry, and area code)	Fax Number (include co	untry, city, and area code)
Current mailing address if d	ifferent from your home	address. (NOT educational ag	gency address)
Temporary Address		Temporary Address (continu	ued)
City	State/P	Province Country	Zip/Postal Code
I will be at this temporary address	s until(date, mm/dd/yy)		
Date of Birth (Month/Day/Year)	City of Birth	Country of Birth	Country of Citizenship
☐ Male ☐ Female Applic	ant E-Mail Address		WeChat ID
Month/Year of Proposed Entrance	C	Current Grade	Applying for Grade
EDUCATION			
Present School			
School Name		Date	es of Attendance
Address	City	State/Province C	Country Zip/Postal Code
Head or Counselor	Telephone	F	ax Number

FAMILY INFORMATION

Father/Guardian

Name			Occupation		1	Name of Company	
Home Address (if different	from student)	City	State	/Province	Countr	y Zip/Posta	al Code
Business Address		City	State/	Province	Countr	y Zip/Posta	al Code
Business Telephone (includ	e country, city, and area coc	les)	Home	e Telephone (inclu	ude country, city, a	and area codes)	
E-Mail Address			WeCl	nat ID			
Mother/Guardian							
Name			Occupation		N	Name of Company	
Home Address (if different	from student)	City	State	/Province	Countr	y Zip/Posta	al Code
Business Address	C	City	State/Prov	rince	Country	Zip/Postal Co	ode
Business Telephone (includ	e country, city, and area coo	les)	Home	Telephone (inclu	ude country, city, a	and area codes)	
E-Mail Address			WeCl	nat ID			
Educational Agent (No	ot required)						
Name			Name of	Company			
Address	City		State/Province	Соц	ıntry	Zip/Postal Code	
Telephone (include country,	city, and area codes)						
E-Mail Address			We	Chat ID			
**********	**********	*****	********	*******	*******	*********	******
Applicant lives with?	□ F	ather		Both	Other		
Where should admission	materials be sent? F	ather	☐ Mother	☐ Both	Other		
Where should bills be se	nt? 🔲 F	ather	☐ Mother	☐ Both	Other		
Check if appropriate:	☐ Father Deceased ☐ Mother Deceased	_	Parents Divorced Parents Separated	☐ Father R ☐ Mother F		Living Outside U.S.	
If parents are divorced or	separated, who has lega	al custoc	dy of the applicant?				
First language, other than	n English		La	ınguage spoker	n in the home		
Declaration of ethnicity (

INF	ORMATION ABOUT BROTHERS AND SISTE	ERS (use additional sheet if	necessary)
Nam	ne	Age	School
Nam	ne	Age	School
Nam	ne	Age	School
Nam	ne	Age	School
Rel	atives of applicant who have attended Ho	oughton Academy:	
PR	ELIMINARY CONTRACT		
Nar	ne of Parent(s)/Guardian(s)		
Nar	ne of Student		
	We agree to support the philosophy are expressed in the school catalog and har		ectations and regulations of Houghton Academy as
	Our child has full permission to participa	ate in all school-sponsore	ed activities.
			e reached, the Houghton Academy authorities have cisions with regard to our child, including medical
	We give permission for our child's photo	ograph to be used in Hou	ighton Academy promotional materials.
			ented to us when our child is accepted; our intention expenses incurred by our child when enrolled in
Fat	ner's Signature		
Mot	her's Signature		
	olicant's Signature		
Hov	v did you hear about Houghton Academy	?	



REFERENCE FROM ENGLISH TEACHER

Applicant Inform	mation (to be completed by applicant)				
Name of Applicant	licant Grade Applying For				
Complete Address					
Complete Address	(continued)				
To Be Comple	eted by English Teacher				
its students a high	a candidate for admission to Houghton Academy, a c gh level of integrity and scholastic effort. Please be . Thank you for your time and consideration.				
Academic Inf	formation				
1. How long ha	ave you known the applicant?	☐ 1-2 yea	ars 2-3 years	☐ 3 or more years	
2. Does the ap	oplicant have a record of honesty in the classroom?	☐ Yes	☐ No If <u>no</u> , ple	ease explain:	
3. If the studer	nt has taken any standardized English assessments (TOEFL, SLEP	, etc.), please give score	es:	
AREAS	RATING		C	OMMENT	
Homework	Assignments always completed on time and well dor Assignments occasionally late and/or disorderly Assignments often not completed or done poorly Assignments seldom done adequately	ne			
Participation	Actively participates in class with insight and evident Participates when called upon; displays understandir Participates when called upon; often lacks understar Refuses to participate in a positive manner	ng			
Ability	Excellent student; top 10% of the class Good student; second 10% Average student Poor student				
Leadership	☐ Leads classroom peers easily in a positive manner a ☐ Prefers to follow, but will stand against poor classroo ☐ Follows others of questionable judgment ☐ Leads others in poor classroom behavior				
Writing	 ☐ Writes clearly, with creativity and good grammar ☐ Communicates ideas fairly well; average grammar ☐ Little clarity or understanding of grammar 				
Reading	Reads with enthusiasm several grade levels above of Reads well at current grade level Struggles to read at current grade level Reading level far below current grade level	current grade			
Social Infor	mation				
-					
Does the applica	unt have a history of: Use of alcoholic beverages Use of drugs (non-medicinal) Sexual promiscuity	☐ Yes ☐ Yes ☐ Yes ☐ Yes	☐ No ☐ No ☐ No ☐ No	☐ Don't know ☐ Don't know ☐ Don't know ☐ Don't know	

Reference from English Teacher

AREAS	RATING		COMMI	ENT	
Sociability	Prefers to spend time with others Prefers to be solitary Cooperates reasonably Has difficulty relating to others Tends to be bossy, argumentative				
Responsibility	 ☐ Excellent, volunteers for tasks ☐ Usually accepts when asked ☐ Avoids when possible ☐ Often irresponsible 				
Emotional Stability	☐ Stable ☐ Usually well-controlled ☐ Excitable; moody; upsets others ☐ Apathetic; irresponsible				
Obedience	Responds well to authority Usually obedient Resents authority Unpredictable				
Industry	Hard worker Good- dependable worker Works just enough to get by Lazy, needs constant supervision				
Judgment	☐ Unusual maturity ☐ Average common sense ☐ Immature, erratic ☐ Poor				
Parental Involvement	☐ Eagerly seek to involve themselves in student's life ☐ Must be encouraged to involve themselves, but supportive ☐ Often defensive and unsupportive ☐ Have remained uninvolved				
Altruism	 □ Demonstrates an inner concern for the needs of others □ Will act on behalf of others when asked □ Must be strongly encouraged to accommodate others □ Self-centered; unconcerned about others 				
Summary Eval	uation				
Please summarize	your overall assessment of this can	didate's maturity and abi	lities in relation to his/her pe	ers:	
☐ Outstar	nding Excellent	Good	☐ Fair	Poor	
Please indicate you described on the fr	our evaluation of the applicant's po ont of this sheet):	otential to succeed in a	n environment like that of	Houghton Academy (as	
☐ Outstar	nding Excellent	Good	☐ Fair	Poor	
Teacher's Name					
School Name		Sch	nool Phone		
School Address					
School Address (conti	nued)				
Teacher's Signature			Date		



REFERENCE FROM MATH TEACHER

Applicant Inform	ation (to be completed by applicant)				
Name of Applicant	Name of Applicant				oplying For
Complete Address					
Complete Address (continued)				
To Be Complet	ted by Math Teacher				
its students a high	candidate for admission to Houghton Academy, a co-ed h level of integrity and scholastic effort. Please be frar Thank you for your time and consideration.				
Academic Info	ormation				
How long have	ve you known the applicant? 1 year or less	☐ 1-2 ye	ears 2-3	years	☐ 3 or more years
2. Does the app	blicant have a record of honesty in the classroom?	Yes		If <u>no</u> , pleas	e explain:
AREAS	RATING			COMI	MENT
Homework	Assignments always completed on time and well done Assignments occasionally late and/or disorderly Assignments often not completed or done poorly Assignments seldom done adequately				
Participation	Actively participates in class with insight and evident pre Participates when called upon; displays understanding Participates when called upon; often lacks understandin Refuses to participate in a positive manner				
Ability	Excellent student; top 10% of the class Good student; second 10% Average student Poor student				
Leadership	Leads classroom peers easily in a positive manner and Prefers to follow, but will stand against poor classroom because of process of				
Reasoning	Able to reason well at advanced grade levels Reasons well at current grade level Struggles to reason at current grade level Reasoning level far below current grade level				
Computation	Able to compute well at advanced grade levels Computes well at current grade level Struggles to compute at current grade level Computation level far below current grade level				
Social Inform	nation				
Does the applican	t have a history of: Use of tobacco Use of alcoholic beverages Use of drugs (non-medicinal) Sexual promiscuity	☐ Yes ☐ Yes ☐ Yes	s 🔲 No)	☐ Don't know ☐ Don't know ☐ Don't know ☐ Don't know

Reference from Math Teacher

AREAS	RATING)	C	OMMENT
Sociability	Prefers to spend time with others Prefers to be solitary Cooperates reasonably Has difficulty relating to others Tends to be bossy, argumentative			
Responsibility	Excellent, volunteers for tasks Usually accepts when asked Avoids when possible Often irresponsible			
Emotional Stability	Stable Usually well-controlled Excitable; moody; upsets others Apathetic; irresponsible			
Obedience	Responds well to authority Usually obedient Resents authority Unpredictable			
Industry	Hard worker Good- dependable worker Works just enough to get by Lazy, needs constant supervision			
Judgment	☐ Unusual maturity ☐ Average common sense ☐ Immature, erratic ☐ Poor			
Parental Involvement	☐ Eagerly seek to involve themselves in student's life ☐ Must be encouraged to involve themselves, but supportive ☐ Often defensive and unsupportive ☐ Have remained uninvolved			
Altruism	 □ Demonstrates an inner concern for the needs of others □ Will act on behalf of others when asked □ Must be strongly encouraged to accommodate others □ Self-centered; unconcerned about others 			
Summary Eval	uation			
Please summarize	your overall assessment of this ca	andidate's maturity and abi	ilities in relation to his/h	ner peers:
☐ Outsta	nding Excellent	Good	☐ Fair	Poor
Please indicate you described on the fr	our evaluation of the applicant's ont of this sheet):	potential to succeed in a	n environment like th	at of Houghton Academy (as
☐ Outstai	nding Excellent	Good	☐ Fair	Poor
Teacher's Name				
School Name		Sch	hool Phone	
School Address				
School Address (conti	nued)			
Teacher's Signature			Date	

CHARACTER REFERENCE (anyone outside your family who knows your character, but preferably your Pastor)

Applicant Inform	ation (to be completed by applicant)	
Name of Applicant	Grade Applying For	
Complete Address		
Complete Address	(continued)	
To Be Comple	ted by Pastor or Reference	
its students a hig	candidate for admission to Houghton Academy, a co-educationa h level of integrity and scholastic effort. Please be frank in you Thank you for your time and consideration.	
AREAS	RATING	COMMENT
Home Background	Two-parent home; stable Two-parent home; unstable One-parent home; stable One-parent home; unstable	
Home Discipline	☐ Balanced ☐ Too little ☐ Too much ☐ Inconsistent	
Altruism	Demonstrates an inner concern for the needs of others Will act on behalf of others when asked Must be strongly encouraged to accommodate others Self-centered; unconcerned about others	
Obedience	Responds well to authority Usually obedient Resents authority Unpredictable	
Emotional Stability	Stable Usually well-controlled Excitable; moody; upsets others Apathetic; irresponsible	
Industry	Hard worker Good- dependable worker Works just enough to get by Lazy, need constant supervision	
Judgment	Unusual maturity Average common sense Immature, erratic Poor	
Responsibility	Excellent; volunteers for tasks, accepts responsibility for actions Usually accepts when asked Avoids when possible Often irresponsible	
Leadership	Leads classroom peers easily in a positive manner and direction Prefers to follow, but will stand against poor group behavior Follows others of questionable judgment Leads others in poor group behavior	
Parental Involvement	☐ Eagerly seek to involve themselves in student's life ☐ Must be encouraged to involve themselves, but supportive ☐ Often defensive and unsupportive ☐ Have remained uninvolved	

Character Reference 1. How long have you known the applicant? 1 year or less 1-2 years 2-3 years ☐ 3 or more years In what relationship? _____ 2. How well do you know him/her? ☐ Intimately ☐ Fairly well ☐ Casually 3. Does the applicant demonstrate a desire to grow spiritually? ☐ Yes □No If yes, what evidence do you see of this? 4. What do you consider to be the major strong points of the applicant? 5. What do you consider to be the major weaknesses of the applicant? 6. Does the applicant have a history of: Use of tobacco ☐ Yes ☐ No ☐ Don't know Use of alcoholic beverages ☐ Yes □No ☐ Don't know Use of drugs (non-medicinal) ☐ Yes ☐ No ☐ Don't know Sexual promiscuity ☐ Yes □No ☐ Don't know If <u>yes</u> to any, please explain: Summary Evaluation Please summarize your overall assessment of this candidate's maturity and abilities in relation to his/her peers: ☐ Fair ☐ Outstanding Excellent Good Poor Please indicate your evaluation of the applicant's potential to succeed in an environment like that of Houghton Academy (as described on the front of this sheet): ☐ Poor Excellent Good Outstanding ☐ Fair Evaluator's Name Evaluator's Organization, if any Evaluator's Address Evaluator's Address (continued)

Date

Evaluator's Signature

PERSONAL ESSAYS

Name

gs you do as a
you like/dislike.
school or
· scl

Date

PERSONAL ESSAYS 5. What is your religious background? What church do you attend, if any? What does it mean to you to be a Christian? 6. What single event has had the greatest impact on your life? (Good or bad) How has it affected you? For Prospective Boarding Students Only 7. What is the longest you have been away from your family? How do you feel about that experience? 8. What do you think will be the most difficult aspect of being a resident student and how do you think you will overcome it?

9. What characteristics do you have which will help you be a good roommate? What characteristics do you look for in a

roommate?



PRELIMINARY MEDICAL SCREENING

1.	Has the applicant generally been in good health? If not, please explain.
2.	Has the applicant ever had an allergic reaction? If so, please explain.
3.	Is the applicant taking any prescriptions or over-the-counter medications on a daily basis? If so, please list them.
4.	Does the applicant have any present physical limitations that would require adjustments to a normal school routine? It yes, please explain.
5.	Has the applicant been seen by a mental health professional for mental health issues? If so, please provide details on a separate sheet. Please list date of onset, diagnosis, and resolution.
6.	Are the applicant's immunizations up-to-date? A complete list of immunizations will be required prior to enrollment.
7.	Does the applicant have asthma?